

**Chairman**

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**Clerk**

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**Bentley**  
PARISH COUNCIL

# Agenda

You are summoned to attend the **MEETING** of Bentley Parish Council

Monday 8<sup>th</sup> December 2025 at 7.30pm at Bentley Memorial Hall

## Item

12/25/01 **To receive and approve apologies for absence.**

12/25/02 **To approve the Minutes from the Parish Council meeting held on Monday 10<sup>th</sup> November 2025. (Ax 1)**

12/25/03 **To receive declarations of interest from Members**

*Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation had been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. Councillors are reminded that they must withdraw from the room when the meeting discusses and votes on that matter.*

12/25/04 **The Public Session:**

Members of the public may make representations, answer questions, and give evidence at a meeting in respect to items on the agenda. The period of time designated for public participation at a meeting shall not exceed **10 minutes** unless directed by the Chairman of the meeting. Members of the public shall not speak for more than **3 minutes** unless directed by the Chairman of the meeting.

***Please inform the Clerk at least three days prior to the meeting providing any relevant paperwork for the Council if you wish to participate during this session.***

***The Council undertakes to listen to the speaker and may ask questions of clarification; they are not required to answer questions raised during the same meeting.***

12/25/05 **Tree, Planning & Development Applications [Cllr Mace]:**

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. Please note that any applications received following the issue of this Agenda will be considered.

No applications received.

*Planning Status Report (Ax 2)*

12/25/06 **To receive a report** from Dist. Cllr David Ashcroft of EHDC.

12/25/07 **To receive a report** from the Chairman of Bentley Parish Council.

12/25/08 **To receive a report** from the Clerk of Bentley Parish Council.

12/25/09 **To receive reports from the following officers:**

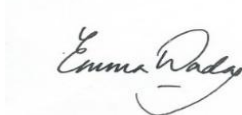
- **Recreation Ground Officer**
- **Footpaths Officer**
- **Highways & Transport Officer**
- **Drainage Officer**

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12/25/10      **Financial and General Purposes Committee:**

- a)            To RESOLVE to accept the contract from DM Payroll Services Ltd with effect from April 2026. (Ax 3)
  - b)            To RESOLVE to approve the Asset Register. (Ax 4)
  - c)            To RESOLVE to agree the Clerk's annual pay review for 2026-27.
  - d)            To approve documents contained in attachments below to 30th November 2025.
    - A1 - Cost centre report
    - A2 - Bank reconciliations: Community and Commercial Interest Accounts
    - A3 - Payments record to be approved
    - A4 - Clerk salary to end of December 2025 & expenses (November)
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**The next Parish Council meeting is on Monday 12<sup>th</sup> January 2026 at 7.30pm in Bentley Memorial Hall.**



**Emma Wadey**  
(Clerk & Responsible Finance Officer)  
3<sup>rd</sup> December 2025