



Minutes

MEETING of Bentley Parish Council

Monday 13th January 2025 at Bentley Memorial Hall at 7:30pm

Present:

Cllr John Fuller (Chairman)
Cllr John Goodyear
Cllr Alan Lockey
Cllr Chris Mace
Cllr Jenny Turner
Cllr Stephen Whowell
Cllr John Wilson

In attendance:

Ms Emma Wadey (Clerk)
Dist. Cllr David Ashcroft
Gordon Tillett
x1 member of public

Ref. Comments

01/25/01 **Apologies for absence.**

No apologies received.

01/25/02 **Minutes approved from the Parish Council meeting on Monday 11th November 2024.**

The Minutes from the Parish Council meeting on Monday 11th November 2024 were formally agreed and signed by the Chairman.

01/25/03 **To receive the declarations of interest from Members.**

Councillors were reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation had been granted, they may not participate in any discussion of, or vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. Councillors were reminded that they must withdraw from the room or chamber when the meeting discusses and votes on the matter.

None declared.

01/25/04 **Public Section.**

No comments made.

01/25/05 **Co-option of councillor**

One application was received from Gordon Tillett.

After voting it was RESOLVED that Gordon Tillett be co-opted to become a member of Bentley Parish Council.

The Declaration of Office and Disclosure of Pecuniary Interests forms will be signed before the next meeting.

01/25/06 **Community Emergency Plan**

Julie Hynd (Manager at Bentley Lodge Nursing Home) asked Bentley Parish Council (BPC) if the arrangement to use the Memorial Hall as an emergency retreat is still in place. Following a meeting between Julie Hynd, Malcolm Macnaghten (Bentley Memorial Hall Association) and Emma Wadey (Clerk), and after confirming with

Signed by Chairmandated 10th February 2025

Dottie Tots, it was agreed that it would be on the understanding it would be in an acute situation. In event of an emergency, it was stated that Bentley exhibits a strong sense community and will look after each other. Cllr Fuller stated that Sue Davies (Bentley Trust) holds a list of vulnerable people. The Clerk stated that a telephone number on the website would be useful for people not fully integrated into the village. Cllr Goodyear stated that a number in the Parish Magazine would also be effective. Cllr Mace stated we need to differentiate between different levels of emergencies.

It was proposed to include an emergency contacts page on the Parish Council website and Clerk to also include HCC Emergency Plan.

It was agreed to include the Pavilion as a secondary muster point.

01/25/07 **Flooding & drainage**

The Clerk has extensively contacted the Somerset Fields development company but has had no positive response. When the land was previously owned by Chris Holmes, he used to clear out the ditch, but now it is overgrown and full of debris and cannot cope causing flooding onto the land and road.

Cllr Fuller proposed for Bentley Parish Council (BPC) to take on the problem.

David Hornsby had previously mapped out the ditches at the other end of the village, we need to map them out at the north end. Once mapped out we can work out a maintenance schedule and a budget calculation is needed. We need to hire companies to jet the drains. The Lengthsman could clear the ditches.

The Clerk suggested that all residents report problems with drains to Hampshire Highways and the Clerk will chase them as well.

Cllr Fuller suspected that there may be a problem with the culvert underneath the bypass.

Cllr Mace to meet with drainage company for Somerset Fields flooding issue.

01/25/08 **Farnborough Noise Group Update**

Members received a written update from Farnborough Noise Group in their supporting documents.

01/25/09 **Pond Trees**

It was agreed to defer to review estimates for trees around the pond until the following month to obtain a third estimate. More detail is required regarding removal of waste.

A species needs to be agreed in memory of Richard Tyrell.

01/25/10 **Tree, Planning & Development Applications [Cllr Mace]:**

Comments stated on the agenda were **RATIFIED** for the following applications:

- a) **Proposal:** One replacement dwelling and garage and five new dwellings along with associated landscape and highway works following demolition of existing buildings and structures.
Site Address: Bentley Gardens Farm, Main Road, Bentley, Farnham, GU10 5NF
Case No: 21325/005
Land Parcel Reference No: 43696
- b) **Proposal:** Lawful Development Certificate Existing - Use of Lower Lawns Barn as a self-contained dwelling within Use Class C3.
Site Address: Lower Lawns, Crondall Road, Northbrook, Farnham, GU10 5HA
Case No: 29257/005
Land Parcel Reference No: 55711

The EHDC planning portal has been changed and updated. The word 'expiry date' needs to be confirmed.

Neighbourhood Plan Update: the Regulation 16 consultation closed on 23rd December.

We've received a request to choose an inspector and opted for John Slater who is very experienced and knows our village.

Today Cllr Mace and Cllr Fuller attended a meeting at Jenkyn Place with Simon Blaydon. If the allotments were to move across Hole Lane, the allotmentees would like more tenure (possibly 50 years). Bill Whitfield suggested a container on the site, of which Simon responded positively.

01/25/11 **Report from Dist. Cllr Phillip Davies of EHDC:**

Not present.

Report from Dist. Cllr David Ashcroft of EHDC:

New building guidance is being released shortly. There are 1140 houses to build per annum, and allocation of these is being considered.

Devolution can disrupt issues again. Hampshire, Portsmouth, Southampton and IOW are bidding to become unitary. It would be advantageous to secure the Neighbourhood Plan.

EHDC are carrying out a peer review of operations by other authorities.

The waste contract has been reviewed, in theory in two years' time government directive has indicated that we must pick up green waste (food waste).

01/25/12 **Report from the Chairman of Bentley Parish Council:**

1. *On 15th November, Councillors Goodyear and Mace joined me with Dick Davies and Mascha Tyrrell to discuss adding a new tree on the common in memory of Richard Tyrrell. We also considered some tree management on the Common including the removal of several dead trees and also clearing four birches which sit below willows surrounding the pond. This would open up the view to the pond from the Common as proposed by Jane Woodyer, the Pond Officer.*
2. *18 Nov, responded to Richard Greenway on HGV traffic along Hole Lane.*
3. *Bentley Lodge emergency plan: Malcolm Macnaghten represented the Memorial Hall has the agreement of Dottie Tots that the residents of the lodge can evacuate to the hall in the event of an emergency. Malcolm has informally confirmed this with me. I spoke to Julie Hynd, Manage of BL, on Fri 10 Jan to check whether Malcolm had been in touch who needs to formally confirm with Julie.*
4. *New slotted inspection cover fitted in Rec on 24th December. Although it appears to relieve water pressure to some extent when excessive volumes, there is still evidence that pressure lifts the cover. Further work needed.*
5. *On Monday 6th Jan I wrote to Thames Water to ask for confirmation that the surge tank at the STW has been completed and the WINEP permit due to come into effect on 22 Dec 2024 has been implemented. Paul Hampton from TW responded, confirming implementation of both.*
6. *Litter in Hole Lane and Bentley. Bruce Powell, Eliza Bell. Propose to discuss with the School and Scouts a campaign to tackle this persistent problem.*

01/25/13 **Report from the Clerk of Bentley Parish Council:**

The Clerk received quotes to replace the new post on the Rec (£218) cut back the hedge on the Rec car park and remove waste (£420). Cllr Fuller to request that Mr Phillips cut his hedge.

Karl has been asked to estimate for the pond trees.

Cllr Fuller to talk to Bill Whitfield regarding future management of the allotments.

We are still waiting to hear back from EHDC regarding the CIL extension and S106 transport funds for the bus stop.

01/25/14 **Reports from Officers**

Recreation Ground Officer: Cllr Whowell

Cars should not be parked on the Rec at the scouts jumble sale.

The key lock box to the Pavilion to be purchased by the Clerk.

Footpaths Officer: Cllr Turner

The footpaths are very muddy and there are no broken stiles.

We have a consultation of re-routing of Footpath 13b, albeit de facto it is already established.

Cllr Turner to submit comments stating that EHDC should establish who owns the land, it's presently very vague.

The Clerk stated that the Lengthsman should have cut it back at the last visit in November.

Highways & Transport Officer: Cllr Wilson

We cannot do anything about the heavy plant traffic on Hole Lane.

When we get the bus shelter the bus sign can be moved to alleviate to issue cited by Alan Clarke.

We can put a rubbish bin on the bus shelter.

01/25/15 **Financial and General Purposes Committee:**

Treasurers Account:

- Opening Balance 1st Nov: £27,161.15
- Income for Nov/Dec: £1570.00 (£1520.00 CIL cricket design work on Rec; £50 Old Rec rent)
- Outgoings for Nov/Dec: £16,702.93
- Closing balance 31st Dec: £12,028.22

Business Account:

- Opening balance 1st Nov: £44,107.93
- Income for Nov/Dec: £75.99 (£75.99 interest)
- Outgoings for Nov/Dec: £0
- Closing balance 31st Dec: £44,183.92

High Interest Account:

- Opening balance 1st Nov: £50,877.40
- Closing balance 31st Dec: £50,877.40

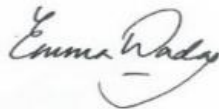
Paper A1 (cost centre report) –noted and approved by Council

Paper A2 (bank reconciliations) - noted and approved by Council

Paper A3 (payments) - noted and approved by the Council. (Incorporated in document)

Paper A4 Clerk salary (Dec & Jan) & expenses record (Nov & Dec) - noted & approved by Council.

The meeting closed at: 9.30pm. The next scheduled Parish Council meeting will be held on Mon 10th February 2025 at 7.30pm at Bentley Memorial Hall.



Emma Wadey
Clerk & Responsible Finance Officer

Payments authorised at the meeting held on:

13th January 2025

Payments authorised						
Nom. code	For	Invoice No	Item/purpose	VAT £	Amount £	Method of Payment
4000	E. Wadey		January salary	0	2138.93	BACS 92
4050	E. Wadey		Expenses/mileage	0	125.52	BACS 93
4200			Home office allowance & mileage		73.20	
4200			Adobe Pro		19.97	
4200			BT Internet		32.35	
4030	HMRC		Tax & NI	0	710.42	BACS 94
4040	Scottish Widows		Pension	0	196.24	DD
4171	Tesco		Mobile phone	0	28.99	DD
4171	Tesco phone insurance		Phone insurance	0	10.00	DD
4240	Bentley Memorial Hall	1707	Hall hire for 7/10 & 11/11	0	96.00	BACS 95
4200	Microshade	20266	Hosted application service	13.68	79.68	BACS 96
Total				£13.68	£3385.78	

Payments authorised (paid outside of meeting)						
Nom. code	For	Invoice No	Item/purpose	VAT £	Amount £	Method of Payment
4130	Downie & Gadban	1715	Recreation Ground and Meadow Land first registration Oct 2021-Nov 24	300.00	1830.00	BACS 79 (paid)
4000	E. Wadey		December salary (incl. bonus)	0	2730.73	BACS 80

Signed by Chairmandated 10th February 2025

4050	E. Wadey		Expenses/mileage	0	129.57	BACS 81
4200			Home office allowance & mileage		77.25	
4200			Adobe Pro		19.97	
4200			BT Internet		32.35	
4030	HMRC		Tax & NI	0	1065.52	BACS 82
4040	Scottish Widows		Pension	0	196.24	DD
4171	Tesco		Mobile phone	0	28.99	DD
4171	Tesco phone insurance		Phone insurance	0	10.00	DD
4230	Royal British Legion		Poppy appeal (wreath)	0	27.50	BACS 83
4950/ 4230 (£100)	Phase One Fireworks	1153	Fireworks for bonfire night	520.00	3120.00	BACS 84
4200	Microshade	20016	Hosted application service (Nov)	11.76	70.56	BACS 85
4090	DM Payroll Services Ltd	3964	Payroll (Oct 2024-March 2025)	0	60.00	BACS 86
4100	Cllr John Fuller		Thank you presents for helping with rec drain	0	53.96	BACS 87
4920	R J Playground Services Ltd	2026	Clean and repair playground	190.00	1140.00	BACS 88
4140	SLCC	MEM251 095-1	Annual membership	0	288.00	BACS 89
4620	Keith Dodd	28	Repair and concrete in bench	0	558.00	BACS 90
4200	Microshade	20139	Hosted application service (Dec)	11.76	70.56	BACS 91
Total				£1033.52	£11,379.63	