



Minutes

MEETING of Bentley Parish Council

Monday 16th September 2024 at Bentley Memorial Hall at 7:30pm

Present:	Cllr John Fuller (Chairman)
	Cllr Chris Mace
	Cllr Jenny Turner
	Cllr Stephen Whowell

In attendance:	Ms Emma Wadey (Clerk)
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Ref. Comments

09/24/01 **Apologies for absence.**

Apologies received from Cllr John Goodyear (unwell); Cllr John Wilson (unwell); Cllr Alan Lockey (family issues); Dist. Cllr David Ashcroft.

09/24/02 **Minutes approved from the Parish Council meeting on Monday 8th July 2024.**

The Minutes from the Parish Council meeting on Monday 8th July 2024 were formally agreed and signed by the Chairman.

09/24/03 **To receive the declarations of interest from Members.**

Councillors were reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation had been granted, they may not participate in any discussion of, or vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. Councillors were reminded that they must withdraw from the room or chamber when the meeting discusses and votes on the matter.

None declared.

09/24/04 **Public Section.**

No comments made.

09/24/05 **High speed cyclists on Hole Lane**

The Clerk read out an email received from a resident regarding concern with cyclists riding two-abreast causing a hazard. There is an increase of farm machinery on the roads in harvesting season. It was agreed that it was not the Parish Council's responsibility to erect signage.

The Clerk to put a notice on our Facebook page to alert cyclists and road users to potential hazards.

09/24/06 **Ground works on the rec.**

Bentley Archers Cricket & Sports Club (BACSC) have received CiL money and wish to start regeneration works on the rec this autumn as there is a small window of opportunity to start.

BACSC would like the works to start imminently. The Rec may be out of action for 8 weeks.

The Council is happy in principle for CiL money to be held by BPC.

The next Parish Council meeting will be brought forward by one week (to 7th October) to expedite the decision for works to commence.

It was agreed to place a cap on funds and for BACSC to meet any costs that exceed this.

Signed by Chairmandated 7th October 2024

Clerk to contact Bentley School and Scouts to inform them that work is imminent.
Cllr Fuller to ask Jim Hannon when the anticipated work is to start and a schedule of works.
Clerk to check financial details with the external auditor.

09/24/07 **Play Park Inspection Report**

The report indicated no serious repairs are required.
It was agreed to re-seed the eroded grass areas.
There apparatus is due to be cleaned with minor repairs in October.

09/24/08 **Neighbourhood Plan Update [Cllr Mace]**

Some changes have been made which we were then submitted again to the EHDC. There were no material changes to the plan, and we are hoping there will be no referendum.

09/24/09 **Tree, Planning & Development Applications [Cllr Mace]:**

a) **Notification of Amendment**

Proposal: Single storey side and rear wrap around extension (As amended by plans received 30/08/2024)
Site Address: 19 Broadlands Close, Bentley, Farnham, GU10 5LE
Case No: 60390
Comments: No objection.

Comments were **RATIFIED** for the following planning applications (comments specified on agenda):

b) **Notification of Amendment**

Proposal: Technical Details Consent for the construction of three dwellings, pursuant to Permission in Principle 28021/004
Site Address: The Glebe House, School Lane, Bentley, Farnham, GU10 5JP
Case No: 28021/005

c) **Proposal:** Detached stable and private sand school

Site Address: Tanners, Main Road, Bentley, Farnham, GU10 5NE
Case No: 28938/009
Land Parcel Reference No: 43840

d) **Proposal:** Lawful development certificate proposed - single storey side extension, single storey rear extension, porch to rear and detached outbuilding

Site Address: 8 East Green Cottages, East Green, Bentley, Alton, GU10 5JQ
Case No: 32828/006
Land Parcel Reference No: 44315

e) **Proposal:** Felling of 3No. Ash trees and re-pollarding of 1No. Lime tree

Site Address: Bentley Lodge Nursing Home, Main Road, Bentley, Farnham, GU10 5LW
Case No: 27816/031
Land Parcel Reference No: 43845

f) **NOTIFICATION OF RECEIPT OF A PLANNING APPEAL**

Planning Inspectorate Reference: APP/M1710/23/3335650.
Appeal by: Mr & Mrs M Marlow and Mr & Mrs C Wood
Location: Land south of Greenfield Cottages, Main Road, Bentley, Farnham

It was noted that work on the new field access to the field adjacent to the Froyle junction in Bentley had commenced. It is not clear to Bentley Parish Council whether the work was compliant or met the conditions of the planning permission. It was noted there had been an alteration to the kerb.

09/24/10 **Report from Dist. Cllr Phillip Davies of EHDC:**

Not present.

Report from Dist. Cllr David Ashcroft of EHDC:

Not present.

09/24/11 **Report from the Chairman of Bentley Parish Council:**

Cllr Fuller expressed thanks to Cllr Paul Derrett who carried out very good work with the drainage on the Rec. We are to co-opt for a new councillor. The Clerk stated that she has placed notices on the noticeboards and submitted an advertisement to the Parish Magazine. It was agreed for the Clerk and Cllr Fuller to visit the school to address parents to recruit and new councillor and Schools Liaison Officer. A representative from the cricket club may also be required.

09/24/12 **Report from the Clerk of Bentley Parish Council:**

The external auditor's report has been received as well as the Conclusion of Audit. The Clerk reminded council that the church bells' application for CIL monies needed to be progressed.

09/24/13 **Reports from Officers:**

Recreation Ground Officer: Cllr Whowell

After looking at CCTV footage, no sign of a man with a knife was seen as previously suspected. Three dogs have reported to have been poisoned, although it is not clear whether it was something they consumed on the rec.

Footpaths Officer: Cllr Turner

Footpath 13b, beside the waterworks is blocked, needs to be cleared of fallen willow branches. Clerk to add it to the lengthman's list.

Keith Dodd to be asked to trim School Lane hedges.

Highways & Transport Officer: Cllr Wilson

Not present.

09/24/14 **Financial and General Purposes Committee:**

a) **Grant Aid**

No grant applications for S137 monies had been received.

Item postponed until the October meeting.

b) **Fireworks**

It was agreed to request further financial information from the Fireworks Committee regarding expenditure and profits before reviewing BPC's financial contribution.

c) **Conclusion of Audit**

The conclusion of audit had been received.

The Chairman read out the external auditor's report.

The AGAR was '*in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.*'

Other matters stated, '*we recommend that when minuting the appointment of the internal auditor, the council record they have considered the independence of the appointed auditor on an annual basis.*'

d) **Treasurers Account:**

- Opening Balance 1st July: £46,966.17
- Income for July/Aug: £150.00
- Outgoings for July/Aug: £20,022.90
- Closing balance 31st Aug: £27,093.27

Business Account:

- Opening balance 1st July: £43,942.07
- Income for July/Aug: £7203.90 (Interest £88.90; S106 storage container £7115.00)
- Outgoings for July/Aug: £0
- Closing balance 31st Aug: £51145.97

High Interest Account:

- Opening balance 1st July: £50,877.40
- Closing balance 31st Aug: £50,877.40

Paper A1 (cost centre report) –noted and approved by Council

Paper A2 (bank reconciliations) - noted and approved by Council

Paper A3 (payments) - noted and approved by the Council. (Incorporated in document)

Paper A4 Clerk salary (Sept) & expenses record (July/Aug) - noted & approved by Council.

The meeting closed at: 9.09pm. The next scheduled Parish Council meeting will be held on Mon 7th October at 7.30pm at Bentley Memorial Hall.



Emma Wadey

Clerk & Responsible Finance Officer

Payments authorised at the meeting held on:

16th September 2024

Payments authorised						
Nom. code	For	Invoice No	Item/purpose	VAT £	Amount £	Method of Payment
4000	E. Wadey		September salary	0	2139.13	BACS 54
4050	E. Wadey		Expenses/mileage	0	189.66	BACS 55
4200			Home office allowance & mileage		57.00	
4200			Adobe Pro		19.97	
4200			BT Internet		45.29	
4170			Stamps		4.05	
4200			Printer cartridges		63.35	
4030	HMRC		Tax & NI	0	710.22	BACS 56
4040	Scottish Widows		Pension	0	196.24	DD
4171	Tesco		Mobile phone	0	28.99	DD
4171	Tesco phone insurance		Phone insurance	0	10.00	DD
4400	Premier Grounds & Garden Maintenance	2777	Grass cutting	131.00	786.00	BACS 57
4410			Grass cutting – rec	27.00	162.00	
4430			Grass cutting – other areas	60.00	360.00	
4430			Strimming	44.00	264.00	
4200	Microshade	19775	Hosted application service (Sept)	11.76	70.56	BACS 58
4120	BDO LLP	00571855	External auditor	63.00	378.00	BACS 59
4910	JRB Enterprise Ltd	27351	Dog bags	24.11	144.66	BACS 60
4470	M.R Drains Ltd	6876	CCTV drain survey	45.00	270.00	BACS 61
4181	Woodside Pest Control Services	0846	Wasp nest treatment	0	75.00	BACS 62

Signed by Chairmandated 7th October 2024

4900	The Play Inspection Co. Ltd	71585	Play Park annual inspection	26.00	156.00	BACS 63
4850	Source for Business	5086921445	Water - allotments	0	10.55	BACS 64
4200	Vision ICT	19041	Email hosting (.co.uk)	4.00	24.00	BACS 65
Total				£1,166.48	£14,257.64	

Payments authorised (paid outside of meeting)

Nom. code	For	Invoice No	Item/purpose	VAT £	Amount £	Method of Payment
4000	E. Wadey		August salary	0	2138.93	BACS 40
4050	E. Wadey		Expenses/mileage	0	291.64	BACS 41
			Home office allowance & mileage		70.50	
4200			Adobe Pro		19.97	
4200			BT Internet		45.29	
4200			Zoom annual subscription		155.88	
4030	HMRC		Tax & NI	0	710.42	BACS 42
4040	Scottish Widows		Pension	0	196.24	DD
4171	Tesco		Mobile phone	0	28.99	DD
4400	Premier Grounds & Garden Maintenance	2747	Grass cutting	304.20	1825.20	BACS 43
4410			Grass cutting – rec	135.00	810.00	
4430			Grass cutting – other areas	90.00	540.00	
			Strimming	79.20	475.20	
4920	Keith Dodd	16	Repairs	0	495.00	BACS 44
4610			Play park repairs/signs	0	95.00	
			Post repairs	0	200.00	
				0		

4440			Lifting skirts on Rec trees		200.00	
4470	ECS	8192	Jetting of storm drain (partial)	18.00	108.00	BACS 45
4181/ CIL EMR	St George Electrical	5488	Pavilion electrics	472.76	2836.54	BACS 46
4440/ Tree EMR	Hampshire Tree and Garden	1979	Tree felled on Old Rec	348.00	2088.00	BACS 47
4660	St Mary's Church	01-24	Churchyard maintenance	0	2500.00	BACS 48
4450	Robin Welland- Jones		Old Rec fence around logs	0	37.56	BACS 49
4090	DM Payroll Services Ltd	3661	Payroll (April-Sept 2024)	0	60.00	BACS 50
4200	Microshade	19529	Hosted application service (July)	11.76	70.56	BACS 51
4200	Microshade	19651	Hosted application service (Aug)	11.76	70.56	BACS 52
4470	Chris McGuigan		Ditch by Rec	0	800.00	BACS 53
Total				£1,166.48	£14,257.64	

Signed by Chairmandated 7th October 2024