



# Minutes

## ANNUAL GENERAL MEETING of Bentley Parish Council

Thursday 30<sup>th</sup> May 2024 at Bentley Memorial Hall at 7:30pm

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**Present:** Cllr John Fuller (Chairman)  
Cllr John Goodyear  
Cllr Alan Lockey  
Cllr Chris Mace  
Cllr Stephen Whowell  
Cllr Paul Derrett  
Cllr John Wilson

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**In attendance:** Ms Emma Wadey (Clerk)

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Ref.	Comments
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05/24/01	<b>Election of Chairman and signing of Declaration of Office.</b> Cllr John Fuller signed the Declaration of Office in the presence of the Clerk.
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05/24/02	<b>Apologies for absence.</b> Apologies received from Cllr Jenny Turner (away).
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05/24/03	<b>Election of Vice-Chairman and signing of Declaration of Office.</b> Cllr John Goodyear signed the Declaration of Office in the presence of the Clerk.
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05/24/04	<b>Election of Officers.</b> <b>The following officers were agreed:</b> <ul style="list-style-type: none"><li>▪ Planning: Cllr Chris Mace</li><li>▪ Recreation Ground: Cllr Stephen Whowell</li><li>▪ Footpaths: Cllr Jenny Turner</li><li>▪ Highways &amp; Transport: Cllr John Wilson</li><li>▪ Pond: Jane Woodyer</li></ul>
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05/24/05	<b>Election of Finance &amp; General Purposes Committee.</b> The following appointments were agreed: Cllr Turner; Cllr Goodyear; Cllr Lockey; Cllr Whowell
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05/24/06	<b>Election of Staffing Committee.</b> The following appointments were agreed: Cllr John Goodyear; Cllr Jenny Turner
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Signed by Chairman..... dated 10<sup>th</sup> June 2024

05/24/07 **Election of Recreation Ground & Pavilion Committee.**

The following appointments were agreed:

Cllr Stephen Whowell; Cllr John Goodyear

05/24/08 **Minutes approved from the meeting on Monday 8<sup>th</sup> April 2024.**

The Minutes from the Parish Council meeting on Monday 8<sup>th</sup> April 2024 were formally agreed and signed by the Chairman.

05/24/09 **To receive the declarations of interest from Members.**

*Councillors were reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation had been granted, they may not participate in any discussion of, or vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. Councillors were reminded that they must withdraw from the room or chamber when the meeting discusses and votes on the matter.*

None declared

05/24/10 **Public Section.**

No comments made.

05/24/11 **Residents' emails, re: Hole Lane**

An email was received from [REDACTED] regarding the state of the upper end of Hole Lane and increasing traffic, in particular, large grab lorries travelling from Stapley Manor, Odiham.

Cllr Derrett to contact the company.

Clerk to contact Hampshire Highways.

**Darren Siggs**

An email was received from Darren regarding the patch of grass outside Darren's house which he noted was no longer cut.

It was stated that this was probably a cost-cutting exercise by Hampshire Highways (HH), receiving 1 cut/year now. The verge is not owned by the Parish Council.

Roger Duffett also alerted the council for his verges to be cut outside Tavistock House.

It was noted that residents tend to cut their own verges.

To be added to the Lengthman's list.

**Allotment Site Change**

The change to the allotment site was discussed.

Cllr Mace to respond to Simon Bladon with a series of questions.

05/24/12 **Tree, Planning & Development Applications [Cllr Mace]:**

The EHDC planning portal was down due to IT maintenance, so documents were unable to be accessed for councillors to view. A formal request is to me made to extend the comments date.

Planning applications to be discussed at the next meeting.

- a) **Proposal:** Application for Permission in Principle - one dwelling  
**Site Address:** Ashfield, Hole Lane, Bentley, Farnham, GU10 5LT  
**Case No:** 32859/007  
**Land Parcel Reference No:** 43997

- b) **Proposal:** Retrospective full planning permission is sought for the red line extension of an existing Gypsy and Traveller site, granted permission under reference 38963/004, to accommodate the altered layout of two of the 6 pitches that were granted consent, comprising 2 static homes, 2 touring caravans, 2 day rooms and boundary treatments  
**Site Address:** The Paddocks, Vickery Lane, Station Road, Bentley, Farnham, GU10 5JU  
**Case No:** 38963/009  
**Land Parcel Reference No:** 73701
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c) **Proposal:** Technical Details Consent for the construction of three dwellings, pursuant to Permission in Principle 28021/004  
**Site Address:** The Glebe House, School Lane, Bentley, Farnham, GU10 5JP  
**Case No:** 28021/005  
**Land Parcel Reference No:** 43994

d) **Comments were RATIFIED for the following application (found on the agenda):**  
**Proposal:** Two storey side and single storey rear extension  
**Site Address:** 21 Somerset Fields, Bentley, Farnham, GU10 5BF  
**Case No:** 59852  
**Notification of Amendment**

05/24/13 **Neighbourhood Plan [Cllr Mace]**  
Cllr Mace to send Clerk a revised version (without tracked changes) to replace the previous version on the website.  
Councillors supported and approved the Neighbourhood Plan and wait to see the final version.

05/24/14 **Report from Dist. Cllr Phillip Davies of EHDC:**  
Not present.

**Report from Dist. Cllr David Ashcroft of EHDC:**  
Not present.

05/24/15 **Report from the Chairman of Bentley Parish Council:**  
Thames Valley Flood Plan:  
A plan has been devised to install flood defences on Thame Valley to prevent flooding London. Concrete dams with sluices across the valley as high as 40ft have been proposed. Andrew Joy has arranged a site visit on 17<sup>th</sup> June.

05/24/16 **Report from the Clerk of Bentley Parish Council:**  
Tree surgeons visited the dying tree on the Old Rec and removed the dead branches overhanging River Road. Their crane got stuck in the mud, so works were unable to be completed. They will return to finish disassembling the tree when the ground dries out and the crane can get access. There were some issues regarding the code from the field gate that had been changed. Karon later requested for us to corner off the felled tree in the field to protect her horses.  
Clerk to contact Karon Slater to request gate lock code.  
The internal audit was carried out yesterday. We have been chosen for the 5% intermediate audit.  
We have been advised to move some Ear Marked Reserves to General Reserves.

05/24/17 **Reports from Officers:**

**Recreation Ground Officer: Cllr Whowell**

The Rec was very wet when the Scouts parked on it for the jumble sale.

The defibrillator is working well.

The Clerk confirmed that the electrician is coming on 10<sup>th</sup> June to undergo works at the Pavilion as quoted. Cllr

Derrett confirmed that cricket matting is almost complete: the Clerk has ordered some more glue.

The chime for the playground has been lost in delivery, Clerk is chasing.

We must sort out the key situation on the Pavilion. It was suggested to have an electronic lock. The Scouts can lock the door to the main hall.

Cllr Lockey to investigate electronic locks.

**Footpaths Officer: Cllr Turner**

Not present.

Network Rail have made an application for the extinguishment of part of Binsted Footpath 55: we have been invited to comment.

**Highways & Transport Officer: Cllr Wilson**

The new markings seem to be working.

Pothole work have been carried out on Blacknest Road: filled not repaired.

05/24/18

**Financial and General Purposes Committee:**

**1. The following financial decisions made at the sub-committee finance meeting of 29<sup>th</sup> April were RATIFIED:**

- £4000 to give to BACSC for the repair of cricket matting and nets taken from Sports Facilities Ear Marked Reserves (EMR)
- Electrical works by St George Electrical of £2363.78 for the Pavilion taken from Pavilion EMR
- Tree felling on Old Rec to be taken from Tree Works EMR

**2. Bentley Archers Cricket and Sports Club**

- The Clerk read out a letter received from Jim Hannon
- It was RATIFIED to keep the payment arrangement of grass cutting as it is as payment needs to be made against invoices and services/good received. BACSC to schedule the cuts with Jason, and Jason to continue to invoice BPC who can claim the VAT back. BACSC can pay for Rec grass cutting if they over their grant of £2500.

**3. Financial Regulations**

The Council reviewed and agreed to adopt Financial Regulations (Version 2024) with the following amends:

- Clause 5.8: amend to '£5000 excluding VAT'
- Clause 5.9: amend to 'value between £3000 to £5000 excluding VAT'
- Clause 5.20: remove

*Treasurers Account:*

- Opening Balance 1<sup>st</sup> April: £4253.69
- Income for April: £66,399.00 (Transfer from Bus AC £2,000; Old Rec rent £50.00; Precept £64,349.00)
- Outgoings for April: £5,564.11
- Closing balance 30<sup>th</sup> April: £65,088.58

*Business Account:*

- Opening balance 1<sup>st</sup> April: £43,835.90
- Income for April: £45.13 (Interest £43.13; £1618.42 VAT)
- Outgoings for April: £2,000.00 (Transfer to Treasurers AC)
- Closing balance 30<sup>th</sup> April: £43,499.45

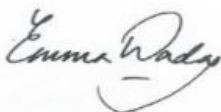
*High Interest Account:*

- Opening balance 1<sup>st</sup> April: £50,877.40 (£50,000 & £877.40 interest)
- Closing balance 30<sup>th</sup> April: £50,877.40

Paper A3 - noted and approved by the Council. (Incorporated in document)

Paper A4 - Clerk salary (April) & expenses record (March) were noted & approved by the Council.

**The meeting closed at: 9.33pm. The next scheduled Parish Council meeting will be held on Mon 10<sup>th</sup> June at 7.30pm at Bentley Memorial Hall.**



**Emma Wadey**

Clerk & Responsible Finance Officer

## Payments authorised at the meeting held on:

Thurs 30<sup>th</sup> May 2024

Payments to be authorised (paid outside of meeting)						
Nom. code	For	Invoice No	Item/purpose	VAT £	Amount £	Method of Payment
4000	E. Wadey		May salary	0	2206.22	BACS 10b
4050	E. Wadey		Expenses/mileage	0	412.58	BACS 11
4200			Home office allowance & mileage		103.98	
4200			Adobe Pro		19.97	
4070			Refreshments for APA meeting		222.06	
4190			Parking		3.40	
4210			Printer ink cartridge		15.11	
			BT Internet		48.06	
4030	HMRC		Tax & NI	0	750.91	BACS 12
4040	Scottish Widows		Pension	0	196.62	DD
4171	Tesco		Mobile phone	0	28.99	DD
4910	JRB Enterprise Ltd	26783	Dog gloves	24.11	144.66	BACS 13
4200	Microshade	19127	Hosted application service (April)	11.76	70.56	BACS 14
4200	Microshade	19268	Hosted application service (May)	11.76	70.56	BACS 15
4930	Net World Sports	Q00064680	Cricket matting	447.00	2682.00	BACS 16
4140	HALC	6490	Affiliation fees	0	468.00	BACS 17
4210	Wildly Upbeat Printers	7229	APA printing	0	117.50	BACS 18
4450	Castle Water	10001721203	Old rec water	0	5.00	DD
	Premier Grounds & Garden Maintenance	2558	Grass cutting	166.80	1000.80	BACS 19
4400			Grass cutting – rec	54.00	324.00	
4410			Grass cutting – other areas	60.00	360.00	
4430			Strimming	52.80	316.80	
<b>Total</b>				<b>£661.43</b>	<b>£8154.40</b>	

Signed by Chairman..... dated 10<sup>th</sup> June 2024

