

Chairman

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Clerk

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Bentley
PARISH COUNCIL

Agenda

You are summoned to attend the

MEETING of Bentley Parish Council

Monday 10th June 2024 at 7.30pm at Bentley Memorial Hall

Item

06/24/01 **To receive and approve apologies for absence.**

06/24/02 **To approve the Minutes from the AGM held on Thursday 30th May 2024.** (Annex 1).

06/24/03 **To receive declarations of interest from Members**

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the agenda no later than when that item is reached. Unless dispensation had been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. Councillors are reminded that they must withdraw from the room when the meeting discusses and votes on that matter.

06/24/04 **The Public Session:**

Members of the public may make representations, answer questions, and give evidence at a meeting in respect to items on the agenda.

- The period of time designated for public participation at a meeting shall not exceed **10 minutes** unless directed by the Chairman of the meeting.
- Members of the public shall not speak for more than **3 minutes** unless directed by the Chairman of the meeting.

Please inform the Clerk at least three days prior to the meeting providing any relevant paperwork for the Council if you wish to participate during this session.

The Council undertakes to listen to the speaker and may ask questions of clarification; they are not required to answer questions raised during the same meeting.

06/24/05 **Rec Ditch Quotes**

To receive note and approve quotes to dig out ditch on the recreation pitch – back of houses.

- a) ECS £828 inc.
- b) C Mcguigan (through Farnham tool hire) £800
- c) Willow Landscaping (local) £1350

06/24/06 **Bus stops**

- a) Removal of stops on A31
 - b) Installation of bus stop outside Bentley Lodge Care Home
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06/24/07 **Tree, Planning & Development Applications [Cllr Mace]:**
To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. Please note that any applications received following the issue of this Agenda will be considered.

a) **Proposal:** Application for Permission in Principle - one dwelling
Site Address: Ashfield, Hole Lane, Bentley, Farnham, GU10 5LT
Case No: 32859/007
Land Parcel Reference No: 43997
Comments date: 4th June 2024
[Website Link](#)

b) **Proposal:** Retrospective full planning permission is sought for the red line extension of an existing Gypsy and Traveller site, granted permission under reference 38963/004, to accommodate the altered layout of two of the 6 pitches that were granted consent, comprising 2 static homes, 2 touring caravans, 2 day rooms and boundary treatments
Site Address: The Paddocks, Vickery Lane, Station Road, Bentley, Farnham, GU10 5JU
Case No: 38963/009
Land Parcel Reference No: 73701
Comments date: 17th June 2024
[Website Link](#)

c) **Proposal:** Technical Details Consent for the construction of three dwellings, pursuant to Permission in Principle 28021/004
Site Address: The Glebe House, School Lane, Bentley, Farnham, GU10 5JP
Case No: 28021/005
Land Parcel Reference No: 43994
Comments date: 11th June 2024

06/24/08 **To receive a report** from Dist. Cllr David Ashcroft and Dist. Cllr Phillip Davies of EHDC.

06/24/09 **To receive a report** from the Chairman of Bentley Parish Council.

06/24/10 **To receive a report** from the Clerk of Bentley Parish Council.

06/24/11 **To receive reports from the following officers:**

- **Recreation Ground Officer [Cllr Whowell]**
Review door locks for Pavilion (*Annex 2*)
- **Footpaths Officer [Cllr Turner]**
Proposed Extinguishment of part of Binsted Footpath 55 (*Annex 3, 4 & 5*)
- **Highways & Transport Officer [Cllr Wilson]**
- **Pond Officer [Jane Woodyer]**

06/24/12 **Financial and General Purposes Committee:**

External Audit

Members to receive and approve:

a) **Conflict of Interest with BDO LLP** (*Annex 6*)

b) **Annual Governance Statement 2023/24** (*Annex 7*).
Chairman to read Section 1 of the Annual Governance Statement for 2023/24, (p. 4 points 1-9) to the Council, the Chairman & Clerk will both sign and date where approval is given.

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- c) **Accounting Statements 2023/24** (*Annex 8*).
Chairman & Clerk will both sign and date where approval is given. (p.5 Section 2)
- d) **Final Internal Auditors Report for 2023/24** (*Annex 9*).
- e) **Review and agree the effectiveness of the internal audit 2023/24**
- f) **Letter of engagement of internal auditor for 2023/24** (*Annex 10*)
- g) **Confirmation of dates of the period for exercise of public rights.** (*Annex 11*)
Tues 25th June – Mon 5th Aug 2024

To approve documents contained in attachments below to 31st May 2024

- A1 - Cost centre report
- A2 - Bank reconciliations: Treasurers, Business Accounts & Fixed Term Accounts
- A3 - Payments record to be approved
- A4 - Clerk salary to end of June 2024 & expenses (May)

The next Parish Council meeting is on Monday 8th July 2024 at 7.30pm in Bentley Memorial Hall.



Emma Wadey
Clerk & Responsible Finance Officer
5th June 2024