



Minutes

MEETING of Bentley Parish Council

Monday 12th February 2024 at Bentley Memorial Hall at 7:30pm

Present: Cllr John Fuller (Chairman)
Cllr John Goodyear
Cllr Alan Lockey
Cllr Chris Mace
Cllr Jenny Turner
Cllr Stephen Whowell
Cllr Paul Derrett
Cllr John Wilson

In attendance: Ms Emma Wadey (Clerk)
Dist. Cllr David Ashcroft
Dist. Cllr Phillip Davies
x 3 members of the public

Ref.	Comments
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02/24/01	Apologies for absence. No apologies received.
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02/24/02	Minutes approved from the meeting on Monday 8th January 2024. The Minutes from the Parish Council meeting on Monday 8 th January 2024 were formally agreed and signed by the Chairman. An amendment was made clarifying Footpath 30 south of Eggars Field and Footpath 31 on item 01/24/07.
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02/24/03	To receive the declarations of interest from Members. <i>Councillors were reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation had been granted, they may not participate in any discussion of, or vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. Councillors were reminded that they must withdraw from the room or chamber when the meeting discusses and votes on the matter.</i> None declared.
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02/24/04	Public Section. A member or the public attended regarding concerns with the planning application for 'Land at Junction of Froyle Road and Main Road, Bentley, Farnham', Case No: 51579/002. He asked if permission for the green container has been given: the Chairman replied there was none to his knowledge, with the container already in situ when the owners bought the land and has been there for a long time. Cllr Turner suggested looking on the EHDC portal and search by postcode. A question regarding the hedges cut along the west end of the Main Road was confirmed to be done by the landowners. Melissa Salisbury attended on behalf of the Scouts which was dealt with in item 02/24/05.
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Signed by Chairman..... dated 11th March 2024

02/24/05 **Improvements to the Pavilion.**

The Clerk explained we had received an email from the Scouts in the autumn requesting outside lighting for the Scouts as a safety measure. Some time ago BPC also carried out a structural survey on the Pavilion recommending some electrical improvements, including replacing the distribution board and overhead lights with LED lights, so it was decided to carry out the works together. BPC invited an electrician to attend the Pavilion to provide a quote.

Melissa informed the council that they had already instructed an electrician to install a high-level PIR light illuminating the car park, which is on a timer and is only switched on during the times when the Scouts are in the Pavilion, with the latest time being 10pm. The Scouts had not heard of any plans made by BPC and proceeded with the work. Currently the Scouts have been paying two standing charges, so one line has been disconnected.

The Chairman explained that any work carried out on the Pavilion needs to go through BPC.

The Clerk stated that the BPC quote involved removing the lights, boarding up the spaces and inserting LED's. The Chairman requested for Melissa to send the Clerk their quote addressed to BPC and an NIC certificate for the disconnection of the second meter.

The Chairman stated that external high-level lighting was not the solution we want: low level lighting for the car park area is required. It was agreed the current lighting installed should be a 'temporary fix'.

BPC requested the Scouts to inform BPC of any amendments they wish to make to the Pavilion before they are embarked upon to gain permission.

02/24/06 **Grass cutting on the Rec**

It stated that the grass cutting on the Rec will be taken on by Bentley Archers Cricket & Sports Club with a grant contribution made by BPC, which will be reviewed annually.

The Chairman requested the Clerk to put Jason in contact with BACSC to arrange the grass cutting schedule.

02/24/07 **Dog pooh on the Rec**

The Clerk received an email from the football club regarding dog pooh on players.

The Chairman stated that as the Rec will be better tended by the BACSC the situation will be further improved.

It was agreed to place a sign on the Rec reminding users to pick up after their dogs.

02/24/08 **Risk assessments**

All risk assessments were approved with the following amends:

- Play Park
The Clerk stated that the risk assessment was done prior to the repairs in the summer, so a note is to be included stating this had been completed.
Cricket nets. These are in need of repair. When the lease is signed a meeting with BACSC will be arranged to discuss further.
 - Pond. A lifebuoy sign to be fixed on to the lifebuoy fence.
 - Allotments
 - SID
 - Finance. Cllr Lockey to send a Continuity Plan template. The Clerk to create a document to inform councillors of location of important documents and contact information if absent. The Clerk requested for Cllr Goodyear to check the laptop for security.
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02/24/09 **Tree, Planning & Development Applications [Cllr Mace]:**

- a) **NOTIFICATION OF RECEIPT OF A PLANNING APPEAL**
Planning Inspectorate Reference: APP/M1710/W/23/3332327.
Appeal by: Mr R Camping
Location: Land West of Broadacre, School Lane, Bentley, Farnham

Comments:

Bentley Parish Council objected to the original application and continue to object to development on this site and the access to it for all the reasons already stated by us and the reasons that East Hampshire District Council (EHDC) outlined in their report which decided to refuse the application.

Since this decision in July, we would like to emphasise the following points:

1. Bentley has two distinctly separate settlements; that of the main village and the dwellings to the north around the church. As supported by a majority of residents, our Neighbourhood Plan (2016); notably in Policy 1. (4.14) states that "The western, northern and eastern perimeters of Bentley have a distinct character in terms of its density and type of development, lanes, landscape and topography, with rising contours which have previously been identified as having landscape significance" which the BPNP wishes to preserve. This is supported the EHDC report: "The open land between the early settlements of the main village and St. Mary's Church" (ref: Neighbourhood Character Study for EHDC, Dec 2018)
2. The EHDC draft Local Plan (2021 to 2040) has reviewed a need for housing in the district and after careful consideration of potential sites (including Land west of Broadacre) has proposed that Bentley is allocated a development of 20 houses on a site at Somersets Field; as the preferred site for a larger scale development during the Plan timescale of 2021 to 2040.

The comments for the planning application below (found on the agenda) were RATIFIED:

- b) **Proposal:** Application for Permission in Principle - one dwelling
Site Address: Ashfield, Hole Lane, Bentley, Farnham, GU10 5LT
Case No: 32859/006
Land Parcel Reference No: 43997

Cllr Mace attended the Local Plan consultation open day. A good number of residents attended. Cllr Mace and colleagues generated a paper summarising potential areas in the Local Plan. He questioned why Bentley was categorised in Tier 3 and was told there is now more emphasis on accessibility and sustainability with a view to reducing carbon footprint. It appears Bentley Station is affiliated with Bentley village (despite being situated in Binsted Parish Council), inflating it's accessibility status. Bentley is a small rural settlement.

The consultation is open until 4th March to comment on the Draft Local Plan.

Clerk to re-post on Facebook and post advice on the BPC website.

The Neighbourhood Plan Working Group are working very hard and making solid progress. The consultation statement is taking time involving a lot of detail. The next stage is to share with BPC for comments and Jenny at EHDC.

02/24/10 **Report from Dist. Cllr Phillip Davies of EHDC:**

The Supporting Community Fund will be back up on 2nd April (closing on 14th May) with 2 options available: for up to £25,000 for an annual grant scheme for one-off projects; £30,000 over 3 years (revenue grants). Last year EHDC granted £1million to communities.

The Police & Crime Commissioner have insisted in informing who all the local police officers are. There are 75 extra officers/staff and a move towards more community support.

Dist. Cllr Phillip Davies agreed to contact the Police Sergeant requesting a speaker to represent the Police at the Annual Assembly meeting.

Report from Dist. Cllr David Ashcroft of EHDC:

District councillor grants are still available.

02/24/11 **Report from the Chairman of Bentley Parish Council:**

1. On Wednesday 17 Jan, Emma, John G and I meet to discuss CIL and S106 funds, particularly amounts and deadlines.
2. On the same day I attended a Local Plan briefing to town and parish councils, prior to the beginning of the public consultation.
3. On Monday 29th Jan I represented the parish council at a meeting between the bellringers and the Church PCC to set out a plan to refurbish the bells at St Mary's and get them operational again. For £2000 the bellringers can be operational again. Dist. Cllr Ashcroft suggested applying for the district councillor grant.
4. I've also submitted an article to the parish magazine for publication in March on parish council activity.

02/24/12 **Report from the Clerk of Bentley Parish Council:**

Water:

The Old Rec water meter has now been located by Castle Water. It has been read and estimated bills adjusted accordingly

The Pavilion water meter has now been moved to School Lane, near the Pavilion car park entrance. A What-Three-Words location was sent to all councillors.

Allotments water. Bill Whitfield read the water meter and their bill is now adjusted from an estimated reading.

S137 allocation: Now £9.93pp to £10.81pp.

Storage container: S106 notification that funding approval has been received. Conditions for the release of funds include applying a plaque on the container acknowledging the involvement of EHDC; evidence that planning permission is not required; acknowledgement that no further S106 funding for storage containers on this site is available; acknowledgement that the funding is retrospective; acknowledgement that the improved storage enables the expansion of the fete and secures the future of the fete.

Playground: Another chime for the playground to be ordered after the cost is clarified.

Annual Parish Assembly: A date has been set for Monday 22nd April. A list of speakers was read out from last year and confirmed for this year.

Traffic signs: The traffic signs at the crossroads are now in place.

Flooded ditch by Somerset Fields: A representative from Vistry have agreed to attend a site visit.

Cllr Turner requested a drainage item to be included on the next agenda. The Clerk agreed to include a link on the BPC Facebook page reminding residents how to report any floods.

The Clerk agreed to remind landowners of their responsibilities regarding ditches.

02/24/13 **Reports from Officers:**

Recreation Ground Officer: Cllr Whowell

Cllr Whowell to pick up Pavilion defibrillator pack from Cllr Wilson.

The next risk assessment to be done after 1st April 2024.

Footpaths Officer: Cllr Turner

Weather has been bad: muddy.

Footpath 30/31: Cllr Turner stated that Harry Goodwell is suggesting a consultation first.

The Chairman suggested launching this at the Annual Parish Assembly for 6 weeks.

Cllr Turner asked who owns the land?

Cllr Derrett stated that the wooden bridge over the River Wey is breaking up. Chairman to speak to Andrew Joy.

Highways & Transport Officer: Cllr Wilson

The signs are now in place.

02/24/14 **Financial and General Purposes Committee:**

The following financial decisions were RATIFIED:

S106: £16,705 (apply before 24th March 2024)

£27,572 (apply before 12th February 2025)

For St. Mary's Church to apply for repair/replacement of church bells.

Neighbourhood CIL (held in our own bank account, to be used by 2nd December 2024):

To replace distribution board and light fittings to LED lights in the Pavilion.

To fit low level lighting to posts in the Pavilion car park.

Treasurers Account:

- Opening Balance 1st Jan: £8551.76
- Income for January: £3799.00 (Farnborough Airport donations £3749.00; Old rec rent £50)
- Outgoings for January: £8412.77
- Closing balance 31st Jan: £3937.99

Business Account:

- Opening balance 1st Jan: £56,655.16
- Income for January: £58.52 (Interest £58.52)
- Outgoings for January: £0
- Closing balance 31st Jan: £56,713.68

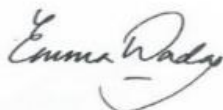
High Interest Account:

- Opening balance 1st Jan: £50,000
- Closing balance 31st Jan: £50,000

Paper A3 - noted and approved by the Council. (Incorporated in document)

Paper A4 - Clerk salary (Feb) & expenses record (Jan) were noted & approved by the Council.

The meeting closed at: 9.28pm. The next scheduled Parish Council meeting will be held on Mon 11th March at 7.30pm at Bentley Memorial Hall.



Emma Wadey

Clerk & Responsible Finance Officer

Payments authorised at the meeting held on:

12th February 2024

Payments to be authorised (paid outside of meeting)						
Nom. code	For	Invoice No	Item/purpose	VAT £	Amount £	Method of Payment
4030	HMRC		Tax	0	29.64	
Total				£0	£29.64	

Payments to be authorised						
Nom. code	For	Invoice No	Item/purpose	VAT £	Amount £	Method of Payment
4000	E. Wadey		February salary	0	2564.42	BACS 114
4050	E. Wadey		Expenses/mileage	0	142.60	BACS 115
4190			Home office allowance & mileage		47.64	
4210			Adobe Pro		19.97	
4070			Printer ink cartridges		49.99	
4170			Refreshments		16.85	
			Postage		8.15	
4030	HMRC		Tax & NI	0	1038.74	BACS 116
4040	Scottish Widows		Pension	0	196.62	DD
4171	Tesco		Mobile phone	0	8.00	DD
4850	Source for Business	4084518918	Water bill for allotments	0	42.48	BACS 117
4080	HALC	6250	Training course for Cllr Paul Derrett	19.60	117.60	BACS 118

4160	BWP Creative Ltd	2563	Renewal of domain name for x2 years	17.60	105.60	BACS 119
4200	Microshade	18747	Hosted application service (Jan)	11.76	70.56	BACS 120
4200	Microshade	18868	Hosted application service (Feb)	11.76	70.56	BACS 121
4910	JRB	26383	Dog pooh bags	24.11	144.66	BACS 122
Total				£84.87	£4501.84	

Signed by Chairman dated 11th March 2024