

**Chairman**  
Mr J Fuller  
Old Rectory, Bentley  
Farnham GU10 5HU  
**T** 07768 558751  
**E** johnfuller@bentleyparishcouncil.gov.uk

**Clerk**  
Ms Emma Wadey  
Memorial Hall, Hole Lane  
Bentley GU10 5NB  
**T** 07795 326539  
**E** clerk@bentleyparishcouncil.gov.uk



**Bentley**  
PARISH COUNCIL

# Agenda

You are summoned to attend the **ANNUAL GENERAL MEETING (AGM) of Bentley Parish Council**

Thursday 18<sup>th</sup> May 2023 at 7.30pm at Bentley Memorial Hall

---

## Item

- 05/23/01 **Election of Chairman and signing of Declaration of Office.**
- 05/23/02 **To receive and approve apologies for absence.**
- 05/23/03 **Election of Vice-Chairman**
- 05/23/04 **Elected Councillors to sign the Declaration of Office.**
- 05/23/05 **Elected Councillors to adopt and sign acceptance of Code of Conduct (Annex 1).**
- 05/23/06 **Election of Finance Committee**
- 05/23/07 **Election of Staffing Committee**
- 05/23/08 **Election of Recreation Ground & Pavilion Committee**
- 05/23/09 **Election of the following Officers:**
  - **Planning**
  - **Recreation Ground**
  - **Footpaths**
  - **Pond**
  - **Highways & Transport**
- 05/23/10 **Resolve that the Council meets the eligibility criteria for the General Power of Competence.**
- 05/23/11 **To approve the Minutes from the parish meeting held on Tuesday 11<sup>th</sup> April (Annex 2).**

---

05/23/12

### **To receive declarations of interest from Members**

*Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation had been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. Councillors are reminded that they must withdraw from the room when the meeting discusses and votes on that matter.*

05/23/13

### **The Public Session:**

Members of the public may make representations, answer questions, and give evidence at a meeting in respect to items on the agenda.

- The period of time designated for public participation at a meeting shall not exceed **10 minutes** unless directed by the Chairman of the meeting.
- Members of the public shall not speak for more than **3 minutes** unless directed by the Chairman of the meeting.

*Please inform the Clerk at least three days prior to the meeting providing any relevant paperwork for the Council if you wish to participate during this session.*

*The Council undertakes to listen to the speaker and may ask questions of clarification; they are not required to answer questions raised during the same meeting.*

05/23/14

### **Recent vandalism in the village.**

To discuss and agree next steps.

05/23/15

### **BPC Policies, Standing Orders and Financial Regulations**

Members to review the following documents and agree to adopt them as council policy:

*(Annex 3: [Policies – Bentley Parish Council](#))*

- Standing Orders
- Financial Regulations
- Protocol for Reporting at Meetings
- Publication Scheme (Freedom of Information Act 2000)
- Risk Schedule
- Planning Code
- Complaints Procedure
- Equality & Diversity Policy
- Lone Working Policy
- Grant Awarding Policy
- Training Development Policy
- Safeguarding Policy

---

05/23/16 **Tree, Planning & Development Applications [Cllr Mace]:**  
To consider planning policies, applications and appeals received and resolve to submit comments where appropriate.  
Please note that any applications received following the issue of this Agenda will be considered.

**Proposal:** Copper Beech - Crown Reduction: Reduce by 3m to leave finished radius of approximately 6m. Reduce height by 4m to leave finished height of 16m (currently approximately 20m). Crown Thinning: Thin crown by 20% Crown Lift: 5m  
**Site Address:** 25 Bonners Field, Bentley, Farnham, GU10 5LH  
**Case No:** 51649/004  
**Land Parcel Reference No:** 44100  
**Comments date:** 25<sup>th</sup> May 2023  
[Website Link](#)

**Proposal:** Two storey and first floor extension to front, replacement conservatory to side, conversion and extensions of detached garage to studio.  
**Site Address:** Inwoods, Hole Lane, Bentley, Farnham, GU10 5LT  
**Case No:** 31299/008  
**Land Parcel Reference No:** 43998  
**Comments date:** 30<sup>th</sup> May 2023  
[Website Link](#)

**To RATIFY comments for:**  
**Proposal:** Proposed two storey side extension following demolition of existing conservatory and single storey hall extension.  
c) **Site Address:** Linden Cottage, Hole Lane, Bentley, Farnham, GU10 5LW  
**Case No:** 34097/012  
**Land Parcel Reference No:** 43816  
**Comments date:** 18<sup>th</sup> May 2023  
[Website Link](#)

05/23/17 **To receive a report** from Dist. Cllr David Ashcroft of EHDC.

05/23/18 **To receive a report** from the Chairman of Bentley Parish Council.

05/23/19 **To receive a report** from the Clerk of Bentley Parish Council.

05/23/20 **To receive reports from the following officers:**

- **Recreation Ground Officer**
- **Footpaths Officer**  
To respond to resident email, re: footpath by (previously) Bentley surgery.
- **Highways & Transport Officer**  
To discuss the accident at the Hole Lane crossroads and agree action.
- **Pond Officer**

---

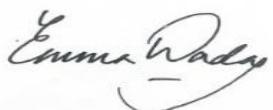
05/23/21

### **Financial and General Purposes Committee:**

To approve documents contained in attachments below to 30<sup>th</sup> April 2023:

- A1 - Cost centre report
- A2 - Bank reconciliations: Treasurers & Business Accounts
- A3 - Payments record to be approved.
- A4 - Clerk salary to end of May 2023 & expenses (April)

**The next Parish Council meeting is on Monday 12<sup>th</sup> June 2023 at 7.30pm in Bentley Memorial Hall.**



**Emma Wadey** (Clerk & Responsible Finance Officer)